

APPLICATION TO DE-REGISTER

To the Registrar's Office (Studierenden-Service) of Hochschule Ravensburg-Weingarten

Surname, First Name	Date of Birth	Course of Study/ Registration Number
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I will finish my studies at Hochschule Ravensburg-Weingarten on for the following reason:

- Completion of studies *after passing* the final degree examinations
- Completion of studies with final degree examinations *still to be taken*
- Giving up studies
- Transferral to another university
- Conscription to military service or community service
- Interruption of studies
- End of study abroad semester as exchange student from partner university
- Other reasons (please state):

- I consent to my address being stored after de-registration for the purposes of graduate guidance. The retention of this information will not entail any disadvantages for me.

Signature

Date

Information for the applicant

The issue of your diploma and de-registration certificate is only possible if you have obtained the signatures (see reverse side) for the discharge (please see point 5 at the end).

Note: With your exmatriculation, all files (programs, documents, etc.), e-mails, your account and external accesses on all university computers and servers created by you will be deleted.

Degree-Certificate

- I wish to receive my certificates by post
- I wish to be informed per mail to collect the certificates:

The award of degree will be presented at the graduation celebration.

I confirm, that I have received:

- De-registration certificate
- Abschlusszeugnis
- Diploma Supplement
- Transcript of Records
- Urkunde

Signature

Date

