

# DAAD STIBET Studienabschlussbeihilfe for foreign students 2019

Out of funds from the Federal Foreign Office (Auswärtiges Amt), the Hochschule Ravensburg-Weingarten can award a grant for foreign students in their final study year (Studienabschlussbeihilfe).

The applicants must fulfil the following **conditions**:

- enrolment at HRW for a regular study course as a degree-seeking student (Bachelor or Master, not exchange student)
- BildungsausländerIn
- good or very good grades
- the successful completion of your studies is to be expected within one year, i.e. you have to be in the last or penultimate semester
- financial neediness: students with financial needs should get the opportunity to concentrate on their studies in their final study year
- no other full scholarship out of German or international funds
- no previous grant of a DAAD Studienabschlussbeihilfe (exception: if Bachelor studies in Germany are followed by Master studies in Germany)
- no gross income higher than 450 Euro per month

Please drop the following completed **application documents** as hard copies in Frau Herrmann's post box, building P (International Office), and send them as soft copies in 1 PDF attachment to [ramona.herrmann@hs-weingarten.de](mailto:ramona.herrmann@hs-weingarten.de):

- Application form including the statement of your financial situation
- Letter of motivation of min. ½ page and max. 1 page in which you explain your current situation and also justify your financial neediness
- Convincing CV
- Certificate of enrolment

## In addition, you need to ask

- Herrn Schuhmacher by e-mail for a **Notenspiegel** ([thorsten.schuhmacher@hs-weingarten.de](mailto:thorsten.schuhmacher@hs-weingarten.de)). Please state your student ID number and that you apply for a DAAD Studienabschlussbeihilfe. The Notenspiegel is part of your application documents, but is going to be sent by Herrn Schuhmacher to Frau Herrmann directly and is not to be handed in by you. It shows all grades obtained at HRW, your official grade point average (GPA) as well as all retakes.
- a professor for a **reference** on the corresponding form (Empfehlung)

**Please note** that

- the Application form has to be filled in on the computer,
- the Letter of motivation has to be computer-written as well,
- for the reference by a professor, only the corresponding form can be used,
- only documents which are completely and duly filled in can be taken into consideration,
- you are responsible yourself for the completeness of your documents,
- no preliminary checking of your documents will take place,
- documents reaching after the application deadline cannot be considered,
- there is no claim for being granted,
- the duration and amount of grant depends on different criteria and varies from semester to semester,
- the complete, topical and truthful statement of your financial situation is imperative,
- false statements lead to reclaim of the grant,
- you have to inform Frau Herrmann immediately about any changes of your personal and/or financial situation.

**Application deadline: Sunday, November 03, 2019 at 9:00 a.m.**

The application documents are treated as strictly confidential and are only used for the selection procedure in winter semester 2019/20.

**Contact person:**

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P 001  
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