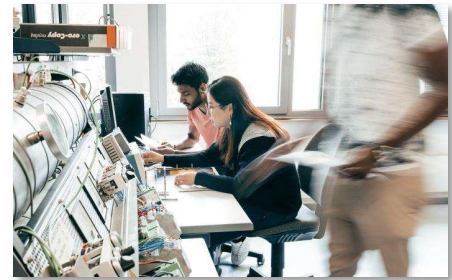


ADMISSION & ENROLMENT INFORMATION SUMMER SEMESTER 2026

CONGRATULATIONS!

You have been accepted to our Bachelor studies at the RWU!



To accept our offer, please log in to your [RWU online application account](#) and accept your place online by **December 12, 2025**.

This deadline is a cut-off deadline. If you don't accept the admission offer in time, it will lose its effectiveness and you will lose your spot.

1. GENERAL INFORMATION

We are very much looking forward to welcoming you here at our RWU and very much hope that you will enjoy your stay and time with us. Please carefully read through the provided information to prepare for your new chapter in the best way possible and to avoid any unexpected surprises.

Important Dates	
March 02	Official Enrollment
March 02 - 18	Welcome & Orientation Program including German Courses
March 16	Start of Lectures
Important Contact Persons	
Mechatronics: Prof. Vogel: samuel.vogel@rwu.de Electrical Engineering and Information Technology, E-Mobility and Green Energy: Prof. Pfeil: markus.pfeil@rwu.de	Course content of your study program
application@rwu.de	Pre-enrollment and Enrollment
studiengebuehren@rwu.de	Fees
Ms. Herrmann: ramona.herrmann@rwu.de Student Buddies	Welcome & Orientation Program, Intensive German language courses, Student Buddy Program, visa & residence permit, housing, financing, health insurance, preparation of your stay Travel preparations and everyday student life

WEBINARS

The International Office is planning to hold 1-2 Webinars before your arrival in order to prepare your stay here at our RWU in the best way possible. The dates and link will be sent to you via email by Ms. Herrmann in due time.

STUDENT BUDDY PROGRAM

The International Office runs a Student Buddy Program in which German and experienced international students in advanced semesters voluntarily help you to settle in here in Weingarten and offer support to organize your everyday student life. The contact will be established through the International Office for all new international students approx. two months before your arrival so that the buddies can help you prepare your stay and assist you upon arrival. For further information, please take a look at the separate information sheet.

COUNCIL OF INDIAN STUDENTS (CIS)

Numerous Indian Students at RWU have founded a council to better help Indian students who wish to join the university, but also to help students that are already living here with their specific questions. You can contact them via email: cisweingarten@gmail.com or on Instagram: <https://www.instagram.com/cisweingarten>.

2. BEFORE YOUR ARRIVAL

2.1 PREPARATION – VISA & BLOCKED ACCOUNT

If you accept our admission offer, please contact your responsible German Consulate without delay to apply for a so-called **German National Visa for Students**, which allows you to study in Germany. Based on your official **Letter of Admission** (can be downloaded from your RWU application account), you can start your visa application right away. The signed and stamped **Confirmation Letter of Admission**, that is needed for submission during your visa appointment, will be sent to you by email after the deadline of accepting our study offer.

For a more detailed information and the latest checklists, please visit the website of your responsible German Consulate. Please ensure that your visa application is correct and complete in order to avoid any unnecessary delays. Furthermore, please kindly ask the responsible visa officer to approve your visa in good times so that you'll be able to **travel to Germany before March 02** to attend our Welcome & Orientation Program.

! Attention: Proof of tuition fees for your first year

In order to obtain your student visa, you must provide a so-called *proof of financial means*, confirming that you have sufficient financial means that cover the costs of living during your studies in Germany. The amount required as of January 1, 2025 is 992 € per month, so 11,904 € for one year. However, the tuition fees for non-EU students at public universities in the state of Baden-Württemberg are not considered as costs of living and need to be proven to the German Consulate in addition to it and for the duration of your first year, means 2x 1,500 € equal to 3,000 €. The overall sum therefore amounts to 14,904 € for your visa.

The additional 3,000 € can be shown either through an unblocked sum or an education loan. Note that our university cannot accept any money transfer to our account for a full year in advance, as suggested by the German Consulate as a third option; just for your first semester, and that this in turn takes at least 10-14 days for us to receive. A compromise can be transferring the first semester tuition fee to us because it's due for your pre-enrollment anyways and show the remaining 1,500 € in any of the other two ways described above. However, you would have to bear in mind the possible time conflict with your visa interview.

There are different ways of confirmation accepted by the German Consulates. However, the most common way to prove that you have sufficient financial means for your studies in Germany, is by opening a blocked bank account while still being abroad. This service is offered by different banks in and outside of Germany as well as through online platforms, which all have their advantages and disadvantages. We strongly recommend that you open a blocked bank account at a German bank located in Germany and to block the required amount in Euro. This will be required by the local Registrations' Offices nonetheless.

Minors: By law, you are not allowed to open a blocked nor a normal bank account in Germany and from abroad respectively if you are under 18. Only your parents can do so, as well as, manage your expenses. As there are very limited options, please inform yourself thoroughly and without delay, keeping in mind especially the practical handling after your arrival. We therefore strongly recommend you to get in touch with Ms. Herrmann from the International Office.

Indian students: Do you already have your APS Certificate? As of November 1, 2022, an APS Certificate is a mandatory document for all Indian students applying for a German national student visa. No certificate, no student visa and no enrollment at a German university. For further information, please take a look at the official APS India Website: <https://aps-india.de/>

2.2 PREPARATION – TRAVEL & HEALTH INSURANCE

Proof of health insurance coverage is a precondition for your legal stay in Germany and is absolutely mandatory for your residence permit as well as for your registration as a student. EU students have to bring their European Health Insurance Card (EHIC). Non-EU students have to sign a contract with a German health insurance company since insurances from Non-EU countries do not fulfil the requirements stipulated by German law and are therefore not valid for your enrollment as a student.

! Attention: Starting date of travel health insurance crucial for visa validity date

Non-EU students: For your visa application, as well as for your trip to Germany, you are required to have an international travel health insurance, covering your journey plus a transition time here in Germany. Note that the starting date of your travel health insurance greatly defines the starting date of your visa validity period. **As you need to arrive to Weingarten before March 02, it's of utmost importance to let your travel health insurance begin no later than February 25 or even earlier in order to have enough time to get your visa and travel to Germany in time.**

For your enrolment at RWU, you are required to sign a contract with a public German health insurance company. We highly recommend you to get a combined package of both required insurances for your visa application at an interesting rate while still being abroad through online platforms like Coracle, Expatrio and Fintiba. It is extremely beneficial for both parties and saves valuable time after your arrival. You are free to choose any insurance company according to your preferences. The monthly insurance premium for students is roughly the same for all German public health insurance companies and amounts to approx. 140 € per month. However, they differ in the service and coverage they provide and the way the International Office can assist you later after arrival and especially during your studies. Please take a look at the provided information sheet on this topic.

2.3 PREPARATION - ACCOMMODATION

For your visa application, you have to provide the German Consulate with a permanent address here. In Germany, admission in a university is not linked to any room reservation and we cannot guarantee you a room. Therefore, it is **your own responsibility to look for accommodation** before your arrival. The International Office has collected helpful links where you can look for a room: <https://www.rwu.de/en/international/international-degree-seeking-students/housing>

Please start searching for a room as early as possible and explore all options available, as the number of rooms and apartments in and around Weingarten is very limited. It is crucial that you have a place to stay when you arrive in order to be able to register as a citizen, open a bank account, activate your health insurance, get a SIM card etc. Please do not restrict your search to Weingarten only, but also look in Ravensburg (which is a bigger city located next to Weingarten with more options available), as well as villages nearby, such as Baidt or Baienfurt, which all have an excellent bus connection. The local monthly rent amounts to approx. 400 € plus deposit.

In particular, we can also recommend you to apply for a dormitory room at SEEZEIT via the following link: <https://seezeit.com/en/accommodation/accommodation-at-seezeit/>. Application is possible at all time. However, **your application should be submitted online to SEEZEIT ASAP, preferably by December 15.**

2.4 PREPARATION - FEES

SEMESTER FEE

All students are required to pay a semester fee, due upon enrollment or for any re-registration for the following semester.

TUITION FEE

As of the Winter Semester 2017, international students (non-EU citizens) are also required to pay a so-called tuition fee of 1.500 € per semester. This fee has been introduced by the state of Baden-Württemberg and applies to all public universities. See: <https://www.rwu.de/en/study/counseling/finances>. There are only very few exemptions. In order to check your individual situation, please complete the document *Questionnaire tuition fees - German version* and send a **signed copy via email to studiengebuehren@rwu.de by December 12.**

If you are obliged to pay the tuition fee, you will receive an individual notification of tuition fee via email by mid-January.

The payment deadline will be on February 13 (together with the deadline for the online pre-enrollment). Further information will be provided to you in due time.

PAYMENT

Please transfer the tuition fee + the semester fee together: 1.724€ (1.500 € + 224 €).

EU/ EEA citizens (§ 3 (1) LHGebG) only have to transfer the semester fee of 224 €.

Beneficiary Details	Receiving Bank
Name: Landesoberkasse Baden-Württemberg	Bank Name: Baden-Württembergische Bank (BW Bank)
Account No (IBAN): DE02 6005 0101 7495 5301 02	Address: Kleiner Schlossplatz 11, 70173 Stuttgart, Germany
	Swift ID of Bank: SOLADEST600
	Sort code: 6005 0101
Usage/ Reference: 8 679 130 002 817, Surname, Application ID	
Amount: 1.724 €	

! Attention:

- ❖ If you don't state the correct reference number (8 679 130 002 817), the fees will not be allocated to our bank account.
- ❖ Any bank transfer charges have to be entirely borne by yourself.
- ❖ **It is not at all possible for our university to credit and acknowledge the fees for the first two semesters! Only for one semester.**
As proof of sufficient financial means of tuition fees for a second semester, stipulated by the German Embassy for your visa application, you absolutely must choose one of the two other accepted ways (additional sum on your blocked account or higher education loan).

If you require a payment receipt, please contact studiengebuehren@rwu.de no sooner than 10-14 days after the money transfer.

2.5 PRE-ENROLLMENT

The deadline for the Pre-Enrollment is February, 13th. It is mandatory and a condition for the personal und official enrollment in March. You will receive further information in due time.

3. UPON YOUR ARRIVAL

3.1 FURTHER INFORMATION – FEES & FINANCING

Please be aware, that there are not only fees that have to be paid before your arrival, but also fees that need to be paid right upon or shortly after your arrival. These are provided in the overview below:

Before your arrival	Upon your arrival	During your stay
▪ Semester Fee: 224 € ▪ Tuition Fee: 1.500 € ▪ Visa fee ▪ Fee for a blocked bank account ▪ Travel Health Insurance ▪ Flight ticket and train tickets ▪ Deposit + first rent for your room (depending on the regulations) ▪ Technical Equipment (e.g. laptop...)	▪ Welcome Week: ~ 25 € in cash ▪ German course book: ~ 30 € ▪ Ticket for Public Transportation: 473 € for 1 year (~ 39 €/ month if aged >27, otherwise 63 €/ month) ▪ SIM card, phone contract... ▪ Personal equipment (e.g. bedding, kitchen utensils...)	▪ Rent: ~ 400 €/ month ▪ Health Insurance: ~ 140 €/ month ▪ Public transportation: ~ 30 €/ month ▪ Other things: ~ 400 €/ month (depending on personal requirements for food, mobile phone etc.) ▪ German course books: ~ 30 €/ semester ▪ Semester Fee: 215 €/ semester ▪ Tuition Fee: 1.500 €/ semester ▪ Residence permit (1st time 100 €, every extension 93 €) ▪ Annual fee for the continued use of a blocked account (same as the set-up fee)

Kindly note that German universities, in general, are not able to award scholarships. It is also not realistic to base financing of your studies on the prospect of getting a scholarship, as the monthly sum and duration are very limited. Employment for Non-EU students is restricted to 140 full days or 280 half days per calendar year and the market offers only few suitable jobs for students, especially when not fluent in German. Nonetheless, German government provides the possibility to (co-)finance studies through jobs.

For possible funding opportunities, please take a look at the DAAD websites: <https://www.daad.de/en/studying-in-germany/scholarships/> - except for the *Baden-Württemberg Scholarship*, which is only for selected exchange students from partner universities.

3.2 FURTHER INFORMATION – SEMESTER START

ARRIVAL

International students are **expected to arrive before March 02, 2026**. In order to plan our Welcome & Orientation Program accordingly, it is very important to **send a copy of your student visa + your flight ticket right upon issuance via email to application@rwu.de**.

The attached **Travel Directions** contain detailed information on how to get to Weingarten. Remember to always be in touch with your Student Buddies as well.

For students who have reserved a room in a dormitory, please note that you can generally move into your room only from Monday to Thursday from 8 a.m. to 4 p.m. and Friday from 8 a.m. to 12 p.m. If you arrive outside these opening hours, you have to book a room in a hotel or a youth hostel first. Furthermore, you have to arrange an appointment with the caretaker of your dormitory for the hand-over of keys in advance and as soon as you know your exact arrival date.

WELCOME & ORIENTATION PROGRAM

From **March 02 to 18**, a **compulsory Welcome & Orientation Program** is going to take place. This special program has been organised for you by Ms. Herrmann, your first contact person from our International Office. During these weeks, all necessary formalities will be completed together, such as the **official enrollment and important registrations**, introduction to the RWU portals and study guidelines. Therefore, it is of utmost importance to get here in time. The program will not only help you to settle in, to acquaint yourself with the town and region, but it will also help you through any challenges you may face with the German bureaucracy and appointments you will have to make. After all the bureaucracy, there will also be a lot of fun things happening, such as get-togethers and excursions in and around Weingarten. Wait and see! The overall fee for this program is presumably 25 € and has to be paid in cash on the first day.

GERMAN COURSES

Your successful completion of our international Bachelor programs requires you to have reached a German language level of at least B2. A good a very good command of the German language is indispensable not only for classes taught in German and everyday student life, but also for your compulsory internship semester, your thesis in a company and jobs alongside your studies. RWU offers high quality courses on the levels A1 to at least B2 every semester that are free of charge and fit into your timetable. A **placement test** during the Orientation Program defines your level.

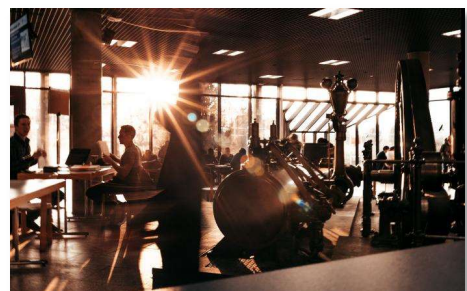
VS CAMPUSCAMP

The general students' representation of RWU (VS = *Verfasste Studierendenschaft*) is organizing a welcoming program for all new first semester students, German and international, on the days before your lecture period starts. From around January on, you will be asked to join a WhatsApp group for the details and to get connected with other newcomers. The invitation is going to be sent via e-mail to you in due time.

4. ADDITIONAL DOCUMENTS

<https://www.rwu.de/en/application-and-enrollment#tab-12427>

1. Important Contacts
2. Questionnaire on tuition fees - English version - (for information only)
3. Questionnaire on tuition fees - German version - (please fill in this form)
4. Info Health Insurance
5. Info Buddy Program
6. Travel Directions



We are very much looking forward to meeting you here at our RWU!



PS Want to get some RWU insights in the meantime? Take a look at our **Why RWU**:
<https://www.rwu.de/en/therefore-rwu>